**WEST BRANCH DISTRICT LIBRARY**

**Regular meeting of the Board of Trustees**

**Monday, June 26 2023**

Members present: K. Michael, S. Jennings, S.Smith, T. Barnhart, K. Glasser, D. Beamish, J. Sheridan, Director
Absent: K. Shirey, M. Durfee, J. Headings, K. Kripli

Call to order by president K. Michael at 5:00 pm followed by the Pledge of Allegiance.

**Approval of agenda:** Additions/changes to agenda were as follows: Vacation Days added to New Business. S, Jennings moved to accept additions to the agenda, 2nd by T. Barnhart, all in favor, motion passed.
**Public comment:** None
**Board minutes:** T. Barnhart moved to accept minutes, 2nd by S. Jennings, all in favor, motion passed.
**Bills to Pay:** On file Reviewed bills, K Michael moved to accept bills to pay, 2nd by S. Jennings, all in favor, motion passed
**Financials:** YTD Budget was examined, a few adjustments will need to be made at the next meeting.
**Correspondence:** None

**Old Business:**

**New Business:**

1. Vacation Days- John requested that we approve rolling over his 37 hrs. of vacation to the new fiscal year. motion to approve vacation day rollover by S. Jennings, 2nd by K. Glasser, all in favor, motion passed.
2. July 3rd closing- John stated that the library isn't usually busy on this date and requested that we close. Motion to close on July 3rd made by K.Michael, 2nd by S. Jennings, all in favor, Motion passed.
3. Budget for FY 2023-2024. John presented the proposed budget for the new Fiscal year. The board reviewed it. Motion to accept the budget as presented made by T. Barnhart, 2nd by K. Glasser, all in favor, motion passed.

**Directors Report:** John read the report.
Adjournment by K. Michael at 5:56pm. Next meeting August 7, 2023 at 5:00pm

Respectfully submitted by:
Susan Smith
Ogemaw Twp. Representative