WEST BRANCH DISTRICT LIBRARY

BOARD OF TRUSTEES MEETING

FEBRUARY 5, 2024

Members present: M. Durfee, S. Jennings, T. Barnhart, S. Smith, K. Michael, K. Glasser, K. Shirey and director J. Sheridan. **Absent:** K. Kripli, J. Headings, d. Beamish

K. Michael called the meeting to order at 5:00 p.m. with the pledge of allegiance following.

Agenda: K. Shirey made a **m**otion to accept agenda as presented, supported by T. Barnhart, all in favor. Passed

Audit report was presented by Tyler Watters, CPA. A clean opinion was given, no problems. He did state that we are in good financial condition considering the loss of income. He felt that our director is doing a great job managing to keep the library afloat.

Public comment: none

Board minutes: on file. motion to accept previous meeting minutes made by K Michael, supported by S. Jennings, all in favor, motion passed

Bills to pay: J. Sheridan reviewed the bills, bills total $11,476.64. Motion to pay bills made by T. Barnhart, supported by S. Smith, all in favor, motion passed.

Financials: Next month budget amendments will need to be addressed but at that time we will have Jan and Feb figures. director reported he is going to have accountant add line item for "the Friends" expenditures.

Correspondence: CD maturity is coming due soon. Will plan on renewing, John will ck interest rates

Old Business: The appeals court found in our favor and West Branch township will be paying us the money the court demanded, and we were notified we will get the reimbursement of millage monies by March 24. We will be going forward with some very needed electrical improvements in the front desk area.

New Business: 1. The millage committee met to review millage wording. John reported that a .4 mil will generate $172.628 according to Randy Booth. The election is planned for May 7. Our attorney recommended a couple changes, and we will get them submitted before the deadline. In case of a failed result K. Michael made the motion to give John the authority to refile the millage request immediately as the filing dates will be tight. Supported by S. Jennings, all in favor, motion passed. 2. Some discussion was held about temporary closing Saturdays due to low attendance and cutting costs. A motion by K. Michael to revisit hours at a later date, T.Barnhart supported, all in favor. motion passed. T. Barnhart reported on an MLA online meeting for Trustees.

Director's Report: on file. John reported the highlights of the last month.

Next meeting will be March 4, 2024, 5:00 p.m.

Meeting adjourned by K. Michael at 6:05 p.m.

Kathy Shirey, secretary