

BOARD OF TRUSTEES MEETING

Monday June 2, 2014

6:30 p.m.

Members present: Terry, Emily, Karen, Lesli, Sheldon, Brittany as a Guest

Absent: Lou, Roberta, Kathy, Sue, Bill, Connie

Meeting called to order at 6:30 p.m.

Minutes Motion to approve as written by Karen, second Terry. Motion carried.

Motion to approve special meeting minutes by Karen, second Terry. Motion carried.

Public Comment Brittany presented the Summer Reading Program (Everything Science). It will be called; FIZZ, BOOM, READ. Registration for this program will start 06/09 thru 06/30. The Science programs on Wednesdays will run from 1 p.m. to 4 p.m. from July 9th thru July 30th. Calendar of activities and information is available at the Library Desk.

Treasurer's Report Lesli stated that numbers looked good. Emily stated that all numbers were very close to Budget as presented. Motion to approve as presented by Karen. Second by Sheldon. Motion carried.

Director's Report Emily stated that the Library had a very busy month: Library Conference; Art and Wine Walk which was well attended in spite of the weather; Howard Feinstein, author, who spoke of his experiences working as a Civil Liberties Prosecutor. Attendance was small but intrigued by his story; Spring Acoustic Concert with Jack Peterson and fellow artists; Training on the new Disc Resurfacing Machine. Mich. Twp. Board of Director Election Ballot for MI Twp Participation Plan Committee looking for candidates. Emily suggested Barb Stephenson from Roscommon. Terry moved that we support this candidate for zone 4. Karen seconded it. Motion carried. Roberta sent a flyer on United for Libraries to Emily. This organization offers free Library support documents and aids for Trustee responsibilities. Our commitment is a \$50 non-voting membership fee. After discussion it was decided to join conditionally after research of the organization by Sheldon and Karen is presented to Emily.

OLD BUSINESS Personnel Committee agreed to accept recommendations by Emily. Motion to accept recommendation made by Karen. Terry seconded it. Motion carried unanimous. Pay scale required by State of MI. for part time employees will be \$8.15. Emily stated that new Budget for part time employees should cover this increase. 2% increase across the board was OK in the new budget. Motion made by Karen to accept the new Budget as presented, seconded by Lesli. Motion carried.

NEW BUSINESS Jeff Godfrey will be approached by Emily to check our Insurance Plan options. After some discussion Emily will contact Jeff to determine our best solution. Lesli, Lou and Emily will meet on her evaluation. Emily distributed copies of her personal goals. Emily requested 6 week leave post natal delivery. It was suggested that Andrew take temporary responsibility for leadership and administrative responsibilities in Emily's absence. Temporary adjustment of wage during this time was discussed. Motion to close Library Fri. July 4th and Sat. July 5th made by Lesli. Seconded by Karen.

Trustee Elections: President - Lou Winter, Vice Pres. - Terry Barnhart, Secretary – Kathy Shirey, Treasurer – Lesli Cull-Kloostera

Next board meeting August 4th at 6:30 p.m.

Recording Secretary Sheldon Justice