

BOARD OF TRUSTEES MEETING

MONDAY, NOVEMBER 6, 2017

Members present: Roberta B., Emily B., Kathy S., Sheldon B J., Karen M., Jeff K., Leslie C-K.

Absent: Terry B., Sue S.

No additions to agenda

Minutes of Last meeting: on file. Karen motioned to accept minutes, Sheldon supported. All in favor, motion passed.

Public Comment: none

Treasurers Report: on file. Treasurer's report reviewed by the board. Lesli stated all looks good. Motion made by Karen to accept treasurer's report as is, subject to audit, Sheldon supported. All in favor, motion passed.

Directors Report: on file. Emily has been attending the Kiwanis meetings and has been asked to join. Karen motioned to approve to pay for the dues to join, Kathy supported. All in favor, motion passed. Emily reminded the board that the Art and Wine walk is the 1st Saturday in December and help will be appreciated- check with Arianna.

Old Business: The millage renewal timeline was again discussed. Andrew got a price for signs - 18 x 24 PVC with medium stake is \$ 5 each. He also put information on the website so people can see "their return on their investment" . He is continuing to work on the pamphlet. Emily (and other board members) will also check on the correct price for mailing the pamphlets out with tax statements.

New business: FY 2016-2017 Audit Report presented by Jim Anderson, CPA. After extensive review of audit with explanations of same, the conclusion is a clean opinion with good financial position for library. The Christmas, New Year's holiday closure was discussed. Karen motioned to close the library the Saturday and the following Monday of both holiday weekends. Lesli supported and all in favor, motion passed. The yearly health insurance rebate was received. In the past, we have returned to the employee to offset their portion of insurance premiums. This year the amount totals around \$500.00. Lesli motioned to distribute the refund to the fulltime employees who currently this would affect and in this amount: 2/3 to Amy and 1/3 to Andrew. Sheldon supported, all in favor, motion passed. The loss of board member Bill Jennings was discussed and how we could honor his name and his past support for the library. We will also need to look for an alternate for his position. He will be sadly missed. Emily's maternity leave was also discussed. Motion was made by Karen that her leave will start November 20, 2017 to March 1, 2018 when she will come back 3/4 time (Monday, Tuesday, Wednesday with a combination of 4 hours each from home on Thursdays and Fridays) This will stay in effect until May 1, 2018 when time will be re-evaluated. Supported by Kathy and all in favor, motion passed.

Next meeting December 2, 2018 6:30 P.M. Meeting adjourned 8:00 p.m.

Kathy Shirey, secretary