

**BOARD OF TRUSTEES MEETING**  
**Monday November 3, 2014**  
**6:30 p.m.**

Members present: Lou W., Kathy S., Andrew S., Roberta B., Sheldon J., Karen M., Lesli K.

Call to order 6:30 p.m.

**Minutes of last meeting:** On file. Karen motioned to accept the minutes as read –Sheldon seconded. All in favor, motion passed. There was a motion to amend the agenda under new business, Karen motioned to add to the agenda and Roberta seconded to add to the new business. All in favor, motion carried.

**Public Comment:** None

**Treasurers Report:** On file. Leslie reviewed and found no issues to speak of. She would like to check a little further into the charge we were going to acquire if there was not activity on the account- requiring a transfer of monies to “activate” the account. Apparently interest accumulated does not count. Lou motioned to approve the treasurers report and Karen seconded, all in favor, motion carried.

**Librarians Report:** On file. Andrew presented the report as Emily is on maternity leave. Discussion held on some of the highlights for October, specifically the Michigan Library Association’s annual conference in Grand Rapids, and annual Hospice Quilt Walk and lots of activity in the Community Room. The library’s audit for fiscal year 2013-2014 and will be addressed at the next meeting. Emily was able to complete and submit the library’s state aid report.

**Old Business:** Merit update- All is up and running and Andrew reports no problems.

**New Business:** The Horizon circulation upgrade is complete but with that upgrade we no longer have any control over the \$1.00 delivery fee through the VLC. VLC charges the delivery fee and requests through Mel Cat do not. It was discussed and Lou motioned to waive the fee on all interlibrary loans effective today. Roberta seconded and all in favor. Motion passed. Friends of the Library are having their appreciation lunch at G’s on November 15 at noon. All who can join were requested to do so. Karen motioned to have the library pay for the lunch and Lesli seconded. All in favor, motion passed. The Holiday Art Walk and Wine Tasting is set for December 6 from 5 to 9 P.M. Lou motioned to approve library participation in the Holiday Art and Wine Walk, Karen seconded. All in favor, motion carried.

The MLA was very informational, with special interest in bringing focus back to children’s spaces and services. Andrew and Emily Warnecke will be working to secure a local grant to procure new and more children’s activity items for weekly story time. Emily wrote a grant for furniture for the addition portion of the Early Learning Center.

The Friends of the Library request that \$300.00 to Health Access. Lou motioned to approve this request, Roberta seconded. All approved, motion carried. The Friends of the Library requested \$300.00 donation to the Trinity Church food bank. Lou motioned to allow the Friends to donate \$300.00 to the Trinity Church food bank, to also collect cans of food and toiletries donated by patrons worth \$.50 each item to pay off overdue fines. This drive to run December 1<sup>st</sup> through December 15<sup>th</sup>. Roberta seconded and All in favor. Motion passed. The Friends of the library also want to purchase an AED for library use. Sheldon motioned to approve this purchase and Lesli seconded. All approved, motion carried.

Next meeting December 1, 2014 at 6:30 p.m.

Motion to adjourn made by Lou, Karen seconded. Motion carried.