

WEST BRANCH DISTRICT LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
September 4, 2019, 5:00 pm

Called to order by R. Beck, followed by the pledge of allegiance.

Members Present: K. Michaels, S. Jennings, R. Beck, R. Dinse, S. Smith also J. Sheridan, director.
Absent: R. Taylor, T. Barnhart, J. Headings, K. Shirey

Public comment: None

Minutes of last meeting: On file. K. Michaels moved to accept the August 5, 2019 minutes. S. Jennings supported, all in favor, motion passed.

Bills to pay: J. Sheridan reviewed the bills to pay and expenditures for the previous month. Motion to approve bills with John investigating ledger entries # 322, 323, and 324 made by K. Michaels, supported by S. Jennings, all in favor, motion passed.

Financials: Director reviewed financials with board, K. Michaels moved to accept financials as presented, R. Beck supported, all in favor, motion passed.

Correspondence: Note from Sheldon Justice's family. Motion to place on file the closure of R. Frost's case, K. Michaels motioned, S. Smith supported, all in favor, motion passed.

Note from Denise Leibold to thank Lorie Levasseur for all of her help with her students over the years. Letter from Mimi Harrington at Bad Axe Public Library to McMillan Publishers regarding objections to their proposed e-books policy for libraries. Motion was made for J. Sheridan to send a letter to McMillan indicating our support for Mimi's position by K. Michaels, supported by S. Smith, all in favor, motion passed.

Old business: Discussion of proposed McNally Elevator contract. J. Sheridan will contact with our questions.

New business: motion to accept final budget adjustments for 7/2018-6/2019 fiscal year as presented by J. Sheridan by R. Beck, supported by K. Michaels, all in favor, motion passed.

Policy committee presented new Sick Leave Policy to replace current policy. K. Michaels supported, all in favor, motion passed. Personnel committee made salary recommendation for L. Levasseur, S. Smith seconded, all in favor, motion passed. Discussion was held of Public Comment guidelines, Policy Committee will address this. The idea of an emergency generator was rediscussed, and the board decided to adhere to our previous decision of not needing one at this time.

Director's Report : On file

Next Meeting: Monday, October 7, 2019 5PM
Adjournment by R. Beck 6:30

Susan Smith, acting secretary