

BOARD OF TRUSTEES MEETING
November 4, 2013
6:30 P.M.

Present: Lou W. , Emily B., Karen M., Sue S., Sheldon J., Lesli C.K, Bill J., Roberta B., Kathy S., Andrew S.

Absent: Connie K., Terry B.

Call to order by Lou at 6:30 PM

Minutes of last Meeting: On file. Sheldon moved to accept the minutes as read, Kathy seconded/ All in favor.

Treasurers Report: On file. Lesli reported she can see no problems. Resident fees are down but those normally come in the first of the year. Karen motioned to accept the treasurers report, Sheldon seconded. All in favor.

Public Comment: Lou commented that Supervisor John Clark ran into him and made the comment that he “received the letter” and he needs to check further but it “looks good and he “doesn’t see a problem”.

Librarians Report: On file. Some points brought up by Emily: Chemical Bank is putting on a Financial Literacy seminar on Nov 13 at 5:30 PM. The World Book night is coming up and applications will be taken up until January 5, 2014 if anyone is interested in being a “giver” of the books. Library staff is available for assistance in filling out the information. The Economic Development Council has requested support for the “Promise Zone Initiative”. Under this initiative, the Federal Government will invest and partner with high poverty, urban, rural and tribal regions to create jobs, increase economic activity and improve educational opportunities and more. Signing up as a participating partner bears no obligation to day to day implementation and no financial obligations. Signing up allows the partners to receive Promise Zone benefits. Karen made a motion to be Participating Partner in this venture and Sheldon seconded. All in favor.

The Logo Marge McKenna has worked on for us is ready for final review and approval. Lou made a motion to accept the new logo, Roberta seconded and all in favor.

Old Business: As reported the letter went out to the Churchill Township Board. There is a packet available for patrons who come in and find out they are now non residents. The packet clearly shows the steps leading to this decision and the rates.

The CPR and First Aid training is scheduled for January 28 from 1-5 PM for all interested personnel and volunteers. There is a \$50.00 charge per person and no limit to those wanting to attend. We will need to close the library so the staff can attend. Karen so motioned to close the library so staff can attend the training session and Roberta seconded. All in favor.

New Business: Stephenson Gracik accountants were here to walk us through the yearly audit. Packets were given to all board members. The intent of this audit is to give an opinion on the financial status of the Library and that all is accurate and free of major problems. The consensus of the findings is that we are in sound financial position with no management issues. Karen made a motion to accept the Auditors Report and Roberta seconded. All in favor.

The technology report was given by Andrew. The new server has been installed and he is working on a few “glitches” but no real concern. WE have adequate surge protection in place with auto shutdown after 110 minutes if there is a power outage. Eddie K, electrician, will install two electrical outlets to the security system can be properly installed. Andrew developed on his own the ability to print from any device- saving the library \$500.00 and a yearly maintenance fee of \$120.00 charged from software company that offered this same service. He has also submitted a proposal to the Rural Library Conference about “how small libraries can do big things by implementing programs in small steps.” There are awards for having your

proposal picked! The Art & Wine walk is planned for Dec 7 th 5-9 PM. The Silent Auction will be held also.

The next meeting is for Monday Dec. 2, 2013 at 6:30 PM

Karen motioned to adjourn and Roberta seconded. All in favor. Lou adjourned at 7:38 PM

Kathy Shirey, secretary