

WEST BRANCH DISTRICT LIBRARY
Board of Trustee Meeting
February 4, 2013

Members Present: Lou W., Connie K., Kathy S., Emily B., Sheldon J., Sue S., Andrew S., Bill J., Lesli .
Absent: Roberta B., Terry B., Karen M.

Lou called the meeting to order at 6:30 P.M.

Minutes of last meeting: On File. Connie motioned to accept the minutes as read, Sheldon seconded. All in favor.

Treasurers Report: On File. Sue reviewed with board and all is in order. We are half way through the year with 53% of revenue reported and 46% expenditures, as expected.

Librarians Report: On File. It was reported an out of town "local" has left a donation to the library in her will. More details will be coming. A quote from the elevator company was received recommending that we install a "part" with will upgrade the elevator so that the hydraulic will work more smoothly. We were unaware there was any problem with the system. Since we are due for an inspection we will wait on this as it will amount to an additional \$1000.00. It was noted from our attorney that there is a change in the open meeting regulations. Basically, if it is a special meeting or a rescheduled meeting we are required put in our website- this will be no problem. We need to mark our calendar coming up will be the "Family Expo" at the school. We will have a booth with library info. The next Art and Wine walk is April 13 5-9 PM and anyone interested in helping out should let Emily know as she will be unavailable. Emily would like to plan sometime in March for a planned in-service- specifically so all the employees can get familiar with the different aspects of the others duties, in case they need to fill in. Will let the board know which day would work best. Discussion was held regarding our contract with AuSable workers who clean 3 times a week. It was felt that the continued contract with their workers is not only good for the Library image, but they do a great job and take pride in their work. Lou made a motion to continue our contract with AuSable for 2 workers at the going minimum wage of \$8.81 for up to 38 hours a month. Connie seconded and all were in favor.

Old Business: The Logo contest was discussed again as the deadline is this Friday Feb 8, 2013. Follow up will be at the next meeting.

New Business: There was a personnel update- the issue with the unemployment question has been answered and straightened out. Andrew brought up a request from the Creative Arts Association to "tap in" to our internet access and to then pay us monthly. The board felt this was a misuse of our contract with Charter and that currently we feel this is not a feasible approach. Lou made a motion to deny any sharing of internet access. Connie seconded and all were in favor.

Public Comment: None

Next meeting: Monday March 4, 2013

Meeting adjourned 7:30