

BOARD OF TRUSTEES MEETING

August 26, 2013

6:30 p.m.

Meeting being held earlier due to Labor Day holiday

Present: Lou W., Emily B., Terry B., Karen M., Sue S., Sheldon J., Roberta B., Bill J., Kathy S., Andrew S. Friends of the Library members present: Diana O., Emily W.

Absent: Lesli K., Connie K.

Call to order by Lou W. at 6:30 p.m.

Minutes of last meeting: On file. Karen made the motion and Sheldon seconded to accept minutes as read. All in favor.

Public comment: Diana Oberdick discussed with the board some concerns of the Friends of the Library. Specifically they very much appreciated the invitation by the board to take the members to dinner- the thought is that the members do not want the board to spend money they made for the library on them. Emily Warnecke responded that they do not expect anything but a "thank you". It is the board's feeling that they should be rewarded and recognized, but we agree we can do that without spending a lot of money. We will plan an early evening "pot luck" with the large group and thank them in person. There are 52 active Friends of the Library members!

Treasurers Report: On file. With the beginning of the fiscal year review shows nothing out of order. 42.4% of revenue for the year is in due to receiving penal fines. Lou motioned to accept the report, Karen seconded. All in favor. Motion carried.

Librarians Report: Books for Lunch is planned for the third Tuesday in September. Currently working with best selling author's publicist (author Mary Kay Andrews) to set up a chat session on Skype. August 9th brought about a Fabulous Friday downtown with Geeks, Friends and much more. Friends of the Library did well selling used books. To continue the promotion of the Geek the Library campaign a scavenger hunt will be taking place in September. Many downtown merchants and businesses are partnering to participate. Prizes will be involved. A very generous donation from the Barbara Rau Evans estate of \$8960.54 is being sent to the library. With the recent injury of a patron, it was brought up that perhaps the library should offer its first aid/CPR? We will table this until next meeting so we can get some idea of classes involved and cost.

Old Business: The elevator issue was brought back to the table- the 3 year inspection took place. The question is do we need to do the upgrade? Electrician Eddie K came in to evaluate for us and he found some issues which he feels can be corrected. He will test, reload and label the circuits. We are going to get this done first and then return to this issue to decide if it is needed. We also returned to the issue of the logo, Karen asked that we table this decision until next meeting and Lou seconded. All were in favor. The Churchill issue was discussed and a letter developed by Sue and Emily was shared with the board. We all felt this just a few changes and Sheldon made a motion to amend the letter, Karen seconded. All in favor, motion passed. Will now send to the lawyer for review; The decision is to get this letter to the supervisor as soon as possible.

New Business: Andrew reported to the board about the new time management program installed- working well. Also a new server was installed with plans to go live Sept 2nd. hopefully on the weekend so there is no disruption of services. The grant for the new security cameras will be implemented some time in October. Microsoft Office 2013 has been installed on computers. Emily's annual report was distributed to all members. Two trustee terms are up and need to be renewed. The affected members with continue: Terry and Roberta agreed to another 4 years and Sue will check with Lesli regarding who will be voting member and report back to the board.

Emily asked the board to ok closing the library to once again attend the White Pine sponsored annual cooperative meeting. Karen motioned we close the library Oct 9, 2013, so staff can attend the meeting, Sue seconded. All in favor, motion passed.

Next meeting is October 7 2013 at 6:30 p.m.

Mtg adjourned 7:47 p.m.

Kathy Shirey, secretary