

BOARD OF TRUSTEES MEETING
Monday April 6, 2015

Present: Lou W., Emily B, Sheldon B, Karen M, Andrew S, Kathy S, Lesli K, Roberta B, Bill J, Terry B.
Absent: none

Meeting called to order by Lou at 6:30 pm

Additions: Under new business: add RTI warranty

Minutes of last meeting: On file. Karen motioned to accept minutes as read, Sheldon seconded, motion passed

Public Comment: None

Treasurers Report: On file. Reviewed by all. Lesli reported all is in order. We received more than expected from the State of Michigan. Motion to accept treasurer's report made by Karen, Sheldon seconded and motion carried.

Librarians Report: On file. Emily reported she and Andrew attended the Business Expo- The raffle item was won by a patron of the library- it was won by someone who would appreciate the books raffled. The Gardening Workshop is this coming weekend and is expected to have a good turnout. The Policy committee needs to meet soon. Emily discussed that the Long term plan needs to be addressed and asked the board to start thinking of goals to be obtained for the next 5 years. This should be addressed by fall. She will review the old plan and present to the board by next meeting. Those on representing townships will give input to their respective boards to see if there are any suggestions or wants. We also need to look at some "sprucing up" of the library. I.e.: Painting, inside and out, perhaps a new sign

Old Business: Report on the children's furniture. The middle school has some tables they sold for "donation". They have adjustable legs and will work fine for the smaller children. The best we could come up with for chairs was to get the stackable, plastic chairs which will fit the size for our smaller patrons. They run \$35 to \$50 each, depending on size. Emily feels the lower end of that price range will be the size we need. She feels 20 will be enough. Karen motioned to buy the chairs, Lou seconded and motion passed.

New Business: On May 2 the Spring Art and Wine walk will be held. This is always a huge event and volunteers are needed. A fruit type snack is planned.

A letter was received from Merit Communications re: a complaint of copyright infringement. Merit stated it was against their "terms of service" and it needed to be addressed. Apparently someone was downloading items (i.e.: movies, music) after library hours. Discussion was held on what we can do to deter this type of problem- Andrew states this is happening after hours. The board felt that putting filters on the ports to stop this type of traffic was the best choice. Lou motioned to put filters on the ports to stop the illegal downloads, Karen seconded. All agreed, motion carried.

Andrew reported on the furnace/air conditioner maintenance. He was reassured that there is no real maintenance on furnaces, other than filter changes, and it is recommended that the air conditioners get occasional checks for levels of coolant. This was planned for spring.

The RTI warranty (DVD cleaning machine) extended warranty has been offered at \$425.00 a year. After discussion the board decided to reject this warranty. Lesli motioned to not take out the extended warranty with Karen seconding. All agreed, motion carried. The viewer/scan/micro film machine is now off warranty and a letter was received to extend the warranty for \$750.00 a year. The board's general view was that this is excessive and to not take the extended warranty. There is money budgeted for repairs. Motion by Karen and seconded by Sheldon to not extend the warranty. Motion carried.

Next meeting is May 4th at 6:30 pm.

Karen motioned to adjourn, Lou seconded. Mtg adjourned at 7:20 pm

Kathy Shirey, secretary