

BOARD OF TRUSTEES MEETING

Monday, June 5, 2017

Members present: Terry, Emily, Roberta, Erma, Lesli, Sheldon, Jeff, Kathy

Absent: Sue, Bill

Meeting called to order by Terry at 6:30 p.m.

Additions to agenda: none

Minutes of last meeting: On File. Kathy motioned to accept minutes as read, Lesli supported. All in favor, motion passed.

Public comment: none

Treasurers Report: On file. Lesli reported review of finances. Terry motioned to approve the treasurers report subject to audit, Sheldon supported. All in favor, motion carried.

Librarians Report: On file. Emily shared with the board some thank you notes from elementary students who enjoyed class visits to the library. With the Literacy Council folding there is some money left in the account. Since the library was funding this council the library name has been added to the account for future access to that money. It is approximately \$4000.00. Emily shared with the board dates of the Michigan Library Association Conference in October. The Victorian Pageant is cancelled for this year. Emily shared with the board information about 'Program Source International'. They create short 3-5 minute documentaries about history of organizations- specifically libraries. This might be something we can look into for the future millage renewal. Notification from the Michigan Participating Plan (insurance plan) that we needed to vote for one of two candidates for the organization. After reviewing their bio's Terry motioned to vote for the incumbent, Erma supported and all in favor. Motion carried.

Old Business: The committee reviewed and carefully considered the Directors recommendations. The library has a solid financial base at this time but with the uncertainty of future revenue from the penal fines, the committee recommends that we put a freeze on any wage increases for the next FY. Terry motioned to keep the wages at the current level for the FY 2017-2018, Sheldon supported, all in favor, motion carried. The committee also discussed with the full board the fact that current employees, including the director, have stepped up and filled in for the employee on medical leave. Without complaint, the employees have worked harder and covered shifts that weren't theirs. It was suggested we consider a one-time bonus for full and part-time employees. Lesli motioned to give fulltime staff a one-time bonus of \$520.00 and part-time staff \$260.00 for FY 2017-2018. Terry supported, all in favor, motion carried. Discussion was held regarding the recommendation to continue the same match for deferred compensation. Kathy motioned to continue the same match for the employee deferred compensation. Lesli supported, all in favor, motion carried. Budget draft was reviewed and discussed. Lesli motioned to accept the proposed budget with proposed line item changes, Sheldon supported, all in favor. Motion carried.

New Business: The Summer Reading program was presented to the board by Arianna. On the first day there were 17 youngsters who signed up. Arianna has been spreading the word to the schools and

organizations. Many fun activities are planned: Duct Tape work shop, Magic show, 'Animals in our environment', Popeye Day, obstacle course and crafts; and a planned raffle for encouraging teens to participate. A great effort by Arianna.

Board elections were discussed. Nominations for Roberta for president, Karen for VP, Kathy for secretary and Lesli for treasurer. Final vote will be at August 7 meeting

Emily was contacted by the Michigan Library Association regarding possibility of joining their proposed group looking into medical insurance for their members. They need a minimum of 250 to be a "group" and the intention is to possibly get lower rates for medical insurance. We need to place them as "agent of record". Emily will continue to look into this and report back.

Terry motioned to adjourn at 7:40 p.m. Sheldon supported, all in favor.

Next meeting is August 7, 2017, at 6:30 p.m.

Kathy Shirey, Secretary