

BOARD OF TRUSTEES MEETING

Tuesday, September 5, 2017 6:30 p.m.

Members present: Roberta B., Karen M., Kathy S., Terry B., Bill J., Jeff K., Lesli C-K., Sue S. along with director Emily B., and assistant director Andrew S. **Absent:** Sheldon J.

Call to order by Roberta at 6:30 p.m.

Minutes: On file. Motion to accept minutes made by Karen, Jeff supported, all in favor, motion passed

Treasurers Report: On file. Lesli reviewed the financials and asked about the line item of improvements (935.700) The increase was explained. Karen motioned to approve the treasurer's report, subject to audit, with a support from Jeff. All in favor, motion passed

Librarian's report: On file. Emily touched on a few highlights of the report- The solar Eclipse event was a big hit with 300 people passing through. The Friends of the Library are thinking of going to a simple catalog system to help organize their huge inventory. Andrew has offered to help them. This is still being looked into, it will depend on how many volunteers can help. While counting over the counter sales, it was noted someone paid a fine with a Silver certificate- this will be held out while we look to see if there is any value. Emily discussed with us her plans to send staff to different seminars/workshops with she and Andrew attending the MLA conference in Lansing. Emily also noted when attempting to use the new library credit card she was declined and when looking into this found the credit card had been compromised with \$6000.00 of fraudulent charges. This was reported and a new card was issued. This was surprising as it was the new card with the chip! No charge will be against the library card.

Old Business: The millage renewal timeline was discussed in great length. We are going to look into having the school children make up signs, we did this in the last millage renewal. They will simply say "Love your library". Sue will follow up with the administration and art teachers to see if this is a project they would endorse. Karen motioned to have Sue follow up with the schools, Kathy supported, all in favor- motion passed. The logo has recently been a topic of discussion, some like the one we have, others would like to see it changed to a more simple design. If we do change it, we would like to see it done prior to the promotion of the millage renewal. We will get some prices and some examples from local graphic artists. This will be reviewed at our October meeting. If costs are reasonable and logo is acceptable, we will go from there. Karen motioned to have Lesli follow up on designs for new logo, Bill supported and all in favor- motion passed. The slogan was also discussed and we will be working with "Love your Library" and "Your library- 113 years and counting! You have been there for us so we can be here for you!" Andrew will continue to work on this and he and Emily will work on the pamphlets and web wording. Karen motioned that Lesli will be chairperson of the "Love my Library" committee, P.O.Box 233, West Branch, MI 48661, Kathy supported. All in favor, motion passed.

Emily mentioned the MLA early bird registration needs to go in by Friday, September 8. Lesli motioned to allow Andrew and Emily to attend the MLA meeting, Jeff supported and all were in favor. Motion passed.

New Business: The annual report was handed out and will be discussed in more detail next month. Of great interest was the total number of programs offered by the library was 217 and a total of 5,983 attendees- a good job done by our library staff and director!

Next meeting October 2, 2017 at 6:30 p.m. Meeting adjourned at 7:40 p.m.

Kathy Shirey, secretary