

**WEST BRANCH DISTRICT LIBRARY
BOARD OF TRUSTEES MEETING
November 2, 2020 5:00 p.m.**

Meeting called to order at 5:00 p.m. by president Michael followed by the pledge of allegiance. Members present: All voting and alternates present. Also present: director Sheridan and program director Lori Rimaldi.

Approval of agenda: S. Smith moved to accept agenda, T. Barnhart supported, all in favor, motion passed.

Board minutes: On file. Motion by T. Barnhart to accept minutes as presented, K. Michael supported, all in favor, motion passed.

Bills to Pay: Director reviewed with board on handout. Motion by S. Smith to pay the bills, supported by S. Jennings, all in favor, motion passed.

Financials: Information sent to accountant, not tabulated yet. Will review next meeting.

Correspondence: Letter received from City of West Branch DDA. Will discuss under old business.

Old Business: M. Durfee discussed meetings with the DDA's of West Branch Township, Ogemaw Township and the City of West Branch. opt out letters received by all entities. Discussion was held on the letter received from the city of West Branch DDA. Motion by T. Barnhart and supported by K. Michael, to send a reply letter to City of West Branch DDA that it was a decision by the full board to not allow the DDA's to recapture millage monies and to stand by our opt out option. All in favor, motion passed.

New Business: Annual Directors report, on file. Review of 2019-2020 fiscal year activities. Current and future needs were discussed specifically the tech upgrade for Wi-Fi. J. Sheridan presented his request for the holiday hours for library. Motion to accept proposed holiday hours made by S. Smith, supported by R. Taylor. All in favor, motion passed.

Directors Report: Report for month of October, 2020 reviewed. Required reports, State Aid and Annual reports are all completed and filed. Silent Auction is planned for November 16 to December 5, 2020. Lori is working on this. Director also requested authorization for new printer and submitted info on cost. Motion by S. Smith, supported by R. Taylor to buy new printer. All in favor, motion passed.

Next meeting is December 7, 2020 at 5:00 p.m.

Meeting adjourned at 5:38 p.m.

Kathy Shirey, secretary